



### Facility

Name: *Sage Cottage OPK Inc.* License Number: *90297*  
 Address: *142 Meadow Lane, Los Alamos, NM 87544*  
 Phone: *5056720534* Fax: E-mail: *sagecottagedirector@gmail.com*

### License Information

Type: *2 Star + Child Care Center* Status: *Licensed* Issue Date: *06/18/2018* Expiration Date: *06/17/2019*

### Capacity

Over Age 2: *25* Under Age 2: *24* Night Care: *0* Playground: *49*  
 Square Footage: *0*

### Census

Over 2: *0* Under 2: *0-*

### Classrooms

Number of Classrooms: *4*

### Days and Hours of Operation

|   |  |  |   |   |
|---|--|--|---|---|
| <b>Monday</b><br><i>7:30 AM - 5:30 PM</i> | <b>Tuesday</b><br><i>7:30 AM - 5:30 PM</i> | <b>Wednesday</b><br><i>7:30 AM - 5:30 PM</i> | <b>Thursday</b><br><i>7:30 AM - 5:30 PM</i> | <b>Friday</b><br><i>7:30 AM - 5:30 PM</i> |
| <b>Saturday</b><br><i>Closed</i>          | <b>Sunday</b><br><i>Closed</i>             |  |   |   |

### Inspection

Date: *01/10/2019* Time In: *9:45 AM* Time Out: *9:52 AM* Purpose: *Follow-up*

### Licensure

|  |                      |
|--|----------------------|
| 8.16.2.11 A Types of Licenses                                  | <i>Not Inspected</i> |
| 8.16.2.11 B Renewal of License                                 | <i>Not Inspected</i> |
| 8.16.2.11 D Non-transferable Restrictions of License           | <i>Not Inspected</i> |
| 8.16.2.12 A, K, M Licensing Actions and Administrative Appeals | <i>Not Inspected</i> |
| 8.16.2.17 E, F Surveys for Child Care Facilities               | <i>Not Inspected</i> |
| 8.16.2.18 D Complaints   | <i>Not Inspected</i> |
| 8.16.2.21 A Licensing Requirements                             | <i>Not Inspected</i> |
| 8.16.2.21 B Capacity of Centers                                | <i>Not Inspected</i> |

**Licensure (*continued*)**

|   |                      |
|---|----------------------|
| 8.16.2.21 C Incident Reporting Requirements | <i>Not Inspected</i> |
|---|----------------------|

**Administrative Requirements**

|                                    |                      |
|------------------------------------|----------------------|
| 8.16.2.22 A Administrative Records | <i>Not Inspected</i> |
|------------------------------------|----------------------|

|  |                      |
|--|----------------------|
| 8.16.2.22 B Mission, Philosophy and Curriculum Statement | <i>Not Inspected</i> |
|--|----------------------|

|                                   |                      |
|-----------------------------------|----------------------|
| 8.16.2.22 C Policy and Procedures | <i>Not Inspected</i> |
|-----------------------------------|----------------------|

|                             |                      |
|-----------------------------|----------------------|
| 8.16.2.22 D Family Handbook | <i>Not Inspected</i> |
|-----------------------------|----------------------|

|                                |                      |
|--------------------------------|----------------------|
| 8.16.2.22 E Children's Records | <i>Not Inspected</i> |
|--------------------------------|----------------------|

|                               |                   |
|-------------------------------|-------------------|
| 8.16.2.22 F Personnel Records | <i>Compliance</i> |
|-------------------------------|-------------------|

|                                |                      |
|--------------------------------|----------------------|
| 8.16.2.22 G Personnel Handbook | <i>Not Inspected</i> |
|--------------------------------|----------------------|

**Personnel & Staffing**

|   |                      |
|---|----------------------|
| 8.16.2.23 A Personnel and Staffing Requirements | <i>Not Inspected</i> |
|---|----------------------|

|   |                      |
|---|----------------------|
| 8.16.2.23 B Staff Qualifications and Training | <i>Not Inspected</i> |
|---|----------------------|

|  |                   |
|--|-------------------|
| 8.16.2.23 C Staff/Child Ratios and Group Sizes | <i>Compliance</i> |
|--|-------------------|

**Services & Care of Children**

|                      |                      |
|----------------------|----------------------|
| 8.16.2.24 A Guidance | <i>Not Inspected</i> |
|----------------------|----------------------|

|                                 |                      |
|---------------------------------|----------------------|
| 8.16.2.24 B Naps or Rest Period | <i>Not Inspected</i> |
|---------------------------------|----------------------|

|  |                      |
|--|----------------------|
| 8.16.2.24 C Additional Requirements for Infants and Toddlers | <i>Not Inspected</i> |
|--|----------------------|

|                                     |                      |
|-------------------------------------|----------------------|
| 8.16.2.24 D Diapering and Toileting | <i>Not Inspected</i> |
|-------------------------------------|----------------------|

|   |            |
|---|------------|
| 8.16.2.24 E Additional Requirements for Children with Special Needs | <i>N/A</i> |
|---|------------|

|  |            |
|--|------------|
| 8.16.2.24 F Additional Requirements for Night Care | <i>N/A</i> |
|--|------------|

|                                  |                      |
|----------------------------------|----------------------|
| 8.16.2.24 G Physical Environment | <i>Not Inspected</i> |
|----------------------------------|----------------------|

|   |                      |
|---|----------------------|
| 8.16.2.24 H Social-Emotional Responsive Environment | <i>Not Inspected</i> |
|---|----------------------|

|                                   |                      |
|-----------------------------------|----------------------|
| 8.16.2.24 I Equipment and Program | <i>Not Inspected</i> |
|-----------------------------------|----------------------|

|                                |                      |
|--------------------------------|----------------------|
| 8.16.2.24 J Outdoor Play Areas | <i>Not Inspected</i> |
|--------------------------------|----------------------|

|  |            |
|--|------------|
| 8.16.2.24 K Swimming, Wading and Water | <i>N/A</i> |
|--|------------|

|                         |                      |
|-------------------------|----------------------|
| 8.16.2.24 L Field Trips | <i>Not Inspected</i> |
|-------------------------|----------------------|

## Food Service

|                              |                      |
|------------------------------|----------------------|
| 8.16.2.25 B Meals and Snacks | <i>Not Inspected</i> |
| 8.16.2.25 C Menus            | <i>N/A</i>           |
| 8.16.2.25 D Kitchens         | <i>Not Inspected</i> |
| 8.16.2.25 E Meal Times       | <i>Not Inspected</i> |

## Health & Safety Requirements

|   |                      |
|---|----------------------|
| 8.16.2.26 A Hygiene                                   | <i>Not Inspected</i> |
| 8.16.2.26 B First Aid Requirements                    | <i>Not Inspected</i> |
| 8.16.2.26 C Medication                                | <i>Not Inspected</i> |
| 8.16.2.27 A-D Illness Requirements for Centers        | <i>Not Inspected</i> |
| 8.16.2.28 A-H Transportation Requirements for Centers | <i>N/A</i>           |

## Buildings, Grounds & Safety

|  |                      |
|--|----------------------|
| 8.16.2.29 A Housekeeping                               | <i>Not Inspected</i> |
| 8.16.2.29 B Pest Control                               | <i>Not Inspected</i> |
| 8.16.2.29 C Mechanical Systems                         | <i>Not Inspected</i> |
| 8.16.2.29 D Water and Waste                            | <i>Not Inspected</i> |
| 8.16.2.29 E Lighting, Lighting Fixtures and Electrical | <i>Not Inspected</i> |
| 8.16.2.29 F Exits and Windows                          | <i>Not Inspected</i> |
| 8.16.2.29 G Toilet and Bathing Facilities              | <i>Not Inspected</i> |
| 8.16.2.29 H Safety Compliance                          | <i>Compliance</i>    |
| 8.16.2.29 H3(f)(i)(k) Safety Compliance                | <i>Not Inspected</i> |
| 8.16.2.29 J Pets                                       | <i>N/A</i>           |

## Additional Comments

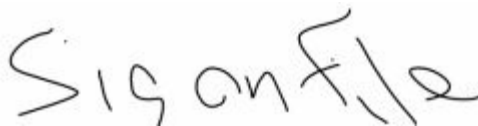
*All deficiencies were corrected from Semi-Annual survey performed on 11/28/18.*

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Diana Martinez*



Facility Representative: *Osiris Roberts*